

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

ACTIVITIES TO BE UNDERTAKEN BY THE ASEAN COSMETIC COMMITTEE (ACC)

PART I – Completed Activities

STRATEGY	ACTIVITIES	EXPECTED OUTPUT	TIME FRAME	RESPONSIBLE MEMBER	STATUS OF IMPLEMENTATION
Establishment of Guidelines for the Implementation of the Scheme	Develop Guidelines for Implementation	Guidelines for the Implementation of the ASEAN Harmonized Cosmetic Regulatory Scheme	The 1 st ACC Meeting	Philippines and ACA	Completed
ASEAN Cosmetic GMP	Acquisition of background information	Information from member countries	June 2003	Malaysia (Lead Country) & member countries	Completed
	Identification of infrastructure needs and development of roadmap based on the information collected	Recommendation and Roadmap	1st ACC Meeting	Malaysia	Completed
	Development of Project Proposals for submission to Dialogue Partners: EC-ASEAN Program on Standards and Conformity Assessment		End of December 2003	Singapore, ASEC, ACA	Completed

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

Post Marketing Surveillance and Safety Evaluation	Acquisition of background Information	Information from member countries	July 2003	Singapore (Lead Country) & member countries	Completed
	Identification of infrastructure needs based on the information collected	Survey Report and Recommendation	1st ACC Meeting	Singapore	Completed
	Development of Project Proposals for submission to Dialogue Partners: EC-ASEAN Program on Standards and Conformity Assessment		End of December 2003	Singapore, ASEC, ACA	Completed
ASEAN Cosmetic Scientific Body	Identification of membership, structure and scope of the ACSB	Terms of Reference	1st ACC Meeting	Thailand (Lead Country)	Completed and adopted during the 1st ACC Meeting
	Identification of issues to be addressed by the ACSB		Starting from January 2004	ACC	Review ASEAN Handbook Update EU Directive
	Operation of the ACSB		2nd ACC Meeting		TOR for ACSB was adopted in 2nd ACC Meeting. 1st ACSB Meeting was held June 9 in Bangkok.

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

Technical Assistance to address infrastructure needs	Implementation of the EC-ASEAN Program				ASEAN Experts and Sub-Committees identified and agreed Assessment for GMP finalized. Training and Assessment for PMS/PSE conducted for the year 2004 ACSB established
Post Marketing Surveillance and Safety Evaluation	EC-ASEAN Sub Programme for Cosmetic	Programme implemented	2005		Completed
Preparation of implementation for notification scheme. Notification of Member Countries to participate in the Schedule A/B	Member countries notify the ASEAN Secretariat intention & time frame to participate in Schedule A/B	Indication of Participation in the ASEAN Harmonized Cosmetic Regulatory Scheme	The 1 st ACC Meeting	Member Countries	Malaysia and Philippines have formally notified ASEAN Secretariat.
GMP Assistance by AADP	Programme implemented	Starting January 2006			Assistance from Australia further elaborated in technical assistance action plan (section 3.4).

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

4.2 Information booklet	- Circulation of first draft		March 2005	ACA	Completed
	- Endorsement by ACC		Nov 2005	ACC	Completed. ACC endorsed ACA's proposal in the 5 th ACC Meeting.

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

PART II – ONGOING ACTIVITIES

GOAL	STRATEGY	ACTIVITIES	EXPECTED OUTPUT	TIME FRAME	RESPONSIBLE MEMBER	STATUS OF IMPLEMENTATION	AGENDA
ASEAN Harmonized Cosmetic Regulatory Scheme is implemented	I. Preparation for the Implementation of the Scheme:						
	1.2 Development of Notification Format/ Procedure and guideline for adverse reaction reporting for Participation in Schedule B	Adoption of the Format and guideline	Notification Format and guideline to be adopted by Member Countries	4 th ACC Meeting	ACC	The Meeting also agreed to request Singapore in conducting a Workshop on the Notification Template and the Guideline on Product Notification Procedures, to be used by Cosmetic industries, once the Template being finalized. The Workshop is proposed to be conducted in March 2006	
	1.3 PMS Alert System	Develop an alert system	A standard system to be implemented by Member Countries	Dec 2005	Singapore	The Post Marketing Alert System for Defective or Unsafe Medicinal products, Cosmetic Products, Traditional Medicine and Health Supplement developed under Malaysia/	

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

						Singapore technical cooperation was proposed by Singapore, and the principles were adopted in the 5 th ACC Meeting. Final form will be submitted before December 31, 2005	
	II. Implementation and Monitoring of the Scheme:						
	2.1 Review of the National Legislation in accordance to the ASEAN Harmonized Cosmetic Regulatory Scheme Technical Documents	Member Countries to review their National Legislation	Harmonization of technical requirements and legislation	Before 2008	Member Countries	Member Countries are still in the transposition process	
	2.2 Implementation of Schedule A	Start Implementation of Schedule A	Mutual Acceptance of Product Registration Approval	Starting of October 2003	Member Countries intend to participate in Schedule A	Philippines and Malaysia indicated the interest in participating in the schedule A of AHCRS. The meeting encouraged these countries to proceed with the arrangement, so that the	

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

						bilateral agreement can be reached as soon as possible. The meeting also requested the ASEAN Secretariat to provide assistance.	
	2.3 Monitor Implementatio n of Schedule A	Conduct monitoring of the implementation of Schedule A and determine readiness of these member countries to move to Schedule B	Monitoring report and recommendati on to move to Schedule B	Starting of October 2003	ACC, Chair /Co-Chair and ASEC	No country entering into MRA so far.	
	2.4 Implementatio n of Schedule B – the ASEAN Cosmetic Directive	Start Implementation of Schedule B		January 2008	Member Countries	Member Countries (except Myanmar) have confirmed their readiness for the implementation of the Schedule B by Jan 2008.	
Infrastructu re needs are identified and programs are developed to address need	III. Implementati on of program to address infrastructur e needs						

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

	3.1 ASEAN Cosmetic GMP	- EC – ASEAN Sub Programme for Cosmetics	Programme implemented	2005		Meeting decided to adopt GMP training modules 1-13 th to be posted on ACA website. While module 14 th will be finalized by Jan 2006.	
	3.3 ASEAN Cosmetic Scientific Body	Identification of issues to be discussed by ACSB	Recommendation to ACC	Starting January 2004		ACC accepted ACSB recommendation on moving 76 ingredients to ACD. Regarding the status of CFC, ACSB will align with all member countries in CFC status in each country. Should all countries ban CFC, then CFC will be put in Annex II in the next ACSB meeting. If not, then it'll be open for discussion in the next ACSB meeting.	
		Mechanism to communicate changes in EU Directive to ACC and Member Countries		3 rd ACC Meeting		A mechanism was agreed in principle during the 3 rd ACC Meeting. However, the ACSB would need to work in some more details.	
	3.4 Technical Assistance in other areas	German assistance for 2006 activities		2005	ASEAN Secret.	1. Financial support proposal received from German for technical training	

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

						programs. 2. Funding for participants there are three schemes available for member countries.	
		ITC Assistance for 2006 activities				ITC has agreed to support funding for technical training activities and technical support for Lao PDR, Cambodia and Viet Nam for setting up notification system.	
		Australian Assistance for 2006 activity				2 nd regional workshop for GRP will be conducted in 2006 in Singapore	
	IV. Awareness Program to stakeholders (Seminar, Workshop, Publication)						
	4.1 Country Programme	Information dissemination in Member Countries		Starting 2004	Member Countries/A SEC/ACA	Issues/Concerns with regard to implementation of AHCRS at the Member Countries were shared. Measures were discussed and agreed to address those concerns (Reported in 4 th ACC Meeting)	

Adopted during the 5th ACC Meeting in Bandar Seri Begawan, 7 – 8 December 2005

	4.2 Information booklet	- Member Countries to submit comments		End of Apr 2005	All Member Countries	Country feedback is expected by January 15, 2006. Should no inputs received, then assumed country members agree.	
		- Finalization of the draft		Nov 2005	ACA		
		- Endorsement by ACC		5 th ACC Meeting	ACC		
		- Publication		TBD	ASEC		
		- Dissemination		TBD	Member Countries		
		- Posting at ACA Website		TBD	ACA		