

**ASEAN – EC  
REGIONAL SEMINAR  
FOURTEEN (14) GMP MODULES FOR COSMETIC  
KUALA LUMPUR  
30 NOVEMBER 2005 – 2 DECEMBER 2005**



The regional workshop was held 30 November 2005 – 2 December 2005 in Kuala Lumpur, Malaysia. It is a forum where the ASEAN GMP Task Force presented the final thirteen (13) GMP Modules to the cosmetic industry of Malaysia and other ASEAN member countries. The sessions were moderated by the ASEAN Senior Experts of the GMP Task Force; Muhammad Lukmani Ibrahim (Lead Country) and Ms Nuning S Barwa. These modules will be disseminated to every member country in line with the implementation of Schedule B of the ASEAN Cosmetic Directive. Each member of the GMP Task force was given a topic from the ASEAN Guidelines for Cosmetic Good Manufacturing Practices to work on. Each module contains the GMP implementation guidelines for each of the thirteen (13) chapters of GMP in the ASEAN Cosmetic Directive. The 14<sup>th</sup> module on Conducting An Inspection by the NRA was not presented. It was decided during the finalization of the modules in Kuala Lumpur that it needs further deliberation by the ACC especially the NRA.

The group met on 29 November 2005 at about 10:00 – 12:00 pm and discussed assignment of module as some members were not able to come for the seminar. The session also updated other members who were not able to come during the finalization of the modules.

Ms Eisah Abd Rahman, the Director of National Pharmaceutical Control Bureau, Ministry of Health Malaysia, delivered a welcome remark to the participants of the seminar. Two days were allotted for the presentation of the thirteen GMP modules. The main objective was for each module to be presented to the cosmetic industry and get feedback for possible improvement. 59 participants were from Malaysia, two from Indonesia and one from Thailand cosmetic industry attended and were given detailed information on the adopted GMP guidelines for ASEAN countries. This includes minimum GMP requirements especially meant for easy compliance by the SME's. The closing remark was delivered by Ms Anis Talib the Head of delegates for Malaysia to ACC, as well as the lead country for cosmetic GMP.

On the 2<sup>nd</sup> of December 2005, the GMP task force with the ASEAN Senior Experts held a post mortem meeting of the seminar. Comments from participants were discussed as well as the revisions necessary to be done on each module. Final copy of the GMP modules will be presented in the 5<sup>th</sup> ACC meeting in Brunei on 6-8 December for final adoption.

With the roll up seminar in Malaysia, the GMP Task Force of each respective country, the NRA and the cosmetic industry in ASEAN will be able to plan their implementation strategies for the harmonization in 2008 with similar and consistent interpretation and implementation of the existing ASEAN GMP guidelines. They should be able to disseminate the 13 modules to the cosmetic industry in their respective country before January 2008.

This will only be achieved if both the industry and the NRA in ASEAN will join hands to work towards this goal. Therefore it is recommended that:

- A seminar between NRA and the industry be held
  - ⇒ NRA can address
    - issues concerning GMP since the cosmetic GMP being adopted and implemented
    - Correct interpretation of cosmetic GMP for mutual benefit of both the regulatory authority and industry
    - Disseminate future expectations of the ACC with regards to GMP to the industry

- A forum to discuss GMPs' concerns of both parties at a regular interval
- Formation of expert circle / technical working group, members consisting NRA & Industries on specific GMP topic inter / intra member countries.

It is hope that the Echo seminar can be organized in each ASEAN member countries by June 2006 and feedback from the industries can be collated by the GMP sub committee of the respective country July 2006.

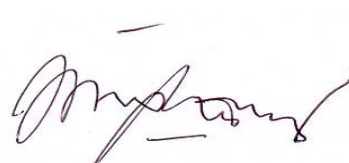
The feedback

- will be submitted to lead country (Malaysia ) by July 2006
- Regional workshop to discuss the feedback by the ASEAN GMP task force by August 2006.
- These workshop be follow up by a visit to five countries with large number of Manufacturers to gain further feedback with respect to national legislation and industry compliance. The team for these visits will consist of ASEAN senior Experts supported by ITC expert. The team should be able to make a report on comprehensive GMP compliance in each country visited and propose a follow up action for each country.
- Follow up regional workshop for the team to present the report of country visits to the GMP Task Force. The objective of the is make recommendations for follow actions for the consideration by the ACC at 7<sup>th</sup> Meeting ( December 2006 ) in specific member countries.

The above activities will support each country to make the follow up actions required in their countries and progress report of GMP compliance will be reported to at 8<sup>th</sup> meeting of ACC in 2007.



**MUHAMMAD LUKMANI IBRAHIM**  
ASEAN Senior Expert



**NUNING S. BARWA**  
ASEAN Senior Expert

**REGIONAL SEMINAR ON THE THIRTEEN (13) MODULES OF GOOD  
MANUFACTURING PRACTICE (GMP) FOR COSMETICS  
"30 NOVEMBER – 1 DECEMBER 2005"  
SHERATON SUBANG HOTEL & TOWERS, SUBANG JAYA**

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**Day 1: 30 November 2005**

- 8.30 – 9.00 : Registration of Delegates and Participants
- 9.00 – 9.30 : Opening Remarks:  
Welcome Address by Director, National Pharmaceutical Control  
Bureau, Ministry of Health Malaysia
- 9.30 – 10.45 : Coffee Break
- Chairperson : **MUHAMMAD LUKMANI IBRAHIM**
- 9.45 – 10.00 : Introduction to the GMP Seminar  
by Lead Country for GMP – Malaysia  
ASEAN Senior Expert - MUHAMMAD LUKMANI IBRAHIM
- 10.00 – 10.30 : Quality Management  
by Expert from Singapore, Ms Karen Ho
- 10.30 – 10.45 : Contract Manufacturing and Analysis  
by Expert from Philippines, Ms. Catherine Clare Rivera
- 10.45 – 11.15 : Premises  
by Expert from Thailand, Mr. Niphon Phaonimmongkol
- 11.15 – 11.45 : Equipment  
by Expert from Thailand, Mr. Surachai Piyayodilokchai
- 11.45 – 12.45 : Discussion, questions and answers
- 12.45 – 14.00 : Lunch Break
- Chairperson : **NUNING S BARWA**
- 14.00 – 15.45 : Sanitation and Hygiene  
by Expert from Philippines, Ms. Ofelia M. Malagkit  
Discussion, questions and answers

- 15.45 – 16.00 : Coffee Break
- 16.00 – 17.30 : Internal Audit  
by Expert from Singapore, Mr. Lam Kok Seng  
Discussion, questions and answers

## **Day 2: 1 December 2005**

- Chairperson : **NUNING S. BARWA & MUHAMMAD LUKMANI IBRAHIM**
- 08.30 – 10.00 : Production  
by expert from Thailand, Ms. Yupa Tiengthavaj  
Discussion, questions and answers
- 10.00 – 10.30 : Coffee Break
- 10.30 – 12.00 : Quality Control  
by expert from Philippines, Ms. Eusebia Regodon and  
expert from Malaysia, Ms. Stephanie Wong Choong Moy  
Discussion, questions and answers
- 12.00 – 13.00 : Good Storage Practices  
by Expert from Malaysia. Mr. Wan Othman Wan Ismail  
Discussion, questions and answers
- 13.00 – 14.00 : Lunch Break
- 14.00 – 15.00 : Documentation  
by expert from Indonesia, Ms. Hardaningsih  
Discussion, questions and answers
- 15.00 – 15.30 : Personnel  
by Expert from Lao PDR, Ms. Davong Oumavong  
Discussion, questions and answers
- 15.30 – 16.30 : Product Complaint and Product Recall  
by Expert from Cambodia, Ms. Heng Huot  
Discussion, questions and answers
- 1630 – : Closing Ceremony and Coffee Break

**POST MEETING OF ASEAN GMP TASK FORCE  
ON THE REGIONAL SEMINAR ON THE THIRTEEN (13) MODULES OF  
GOOD MANUFACTURING PRACTICE (GMP) FOR COSMETICS  
"2 DECEMBER 2005"  
SHERATON SUBANG HOTEL & TOWERS, SUBANG JAYA**

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**Day 3 : 2 December 2005**

Facilitator : Mr. Muhammad Lukmani Ibrahim

9.00 – 17.00 : GMP Task Force discussion and final preparation of the GMP module which will be tabled at the 5<sup>th</sup> ACC meeting in Brunei Darussalam, 6-8 December 2005 by the lead country of ASEAN officer and senior experts.