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REPORT ON THE REGIONAL WORKSHOP ON  
NOTIFICATION, 16-17 MARCH 2006, JAKARTA,  
INDONESIA

THE 6<sup>th</sup> ACCSQ ASEAN COSMETIC COMMITTEE MEETING  
Siem Reap, Cambodia, 15-16 June 2006

## **The report of the Regional Notification Workshop Jakarta, 16-17 March, 2006**

### **Introduction:**

Following up from the decision of the Fifth ACC Meeting held on 8-9 December 2005 in Brunei Darussalam, a Regional Workshop was held on 16-17 March 2006 in Jakarta, Indonesia, to finalize the Template and Guidance on Notification.

The Regional Workshop was facilitated by Mrs. Marie Tham, Deputy Director, International & External Programmes, Health Sciences Authority, Singapore assisted by Dr. Alain Khaiat, EU expert appointed by PTB.

The meeting was attended by representatives from Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Philippines, Singapore, Thailand, Vietnam, ASEAN Cosmetic Association and the ASEAN Secretariat. Industry observers were also present.

The Agenda of the Workshop is attached as Appendix 1.

### **Presentation on the EU implementation of the EU Cosmetic Directive:**

Mrs. Suzie Quek, Deputy Head Cosmetics Control Unit, Health Sciences Authority, Singapore, presented her learning from the visit to Europe (Germany and Hungary) on how these countries implement Post Marketing Surveillance.

Several issues were raised in the context of the ASEAN Cosmetic Directive implementation which required further discussion and experience sharing among member countries:

- Budget to conduct Post Marketing Surveillance including cost of samples taken from manufacturers, distributors and/or retailers
- Criteria to select testing laboratories for the purpose of PMS; this would prevent future arguments between Industry and Regulators
- Qualifications of Safety Assessment Officers who sign off the safety assessment issued by the manufacturer

The presentation is attached as Appendix 2.

### **Notification Template:**

The meeting discussed the particulars in the draft that was circulated by Singapore. The final proposed Template is attached as Appendix 3.

### **Guidance Document:**

A Guidance Document was developed to assist and provide clarity to the Member Countries Regulatory Authorities and the Industry on how to complete the Notification Template. The Guidance Document is attached as Appendix 4.

### **FAQs on Product Notification:**

To assist the Industry in understanding the process of Product Notification, a document capturing the FAQs was discussed. The final proposed document is attached as Appendix 5.

### **Conclusion:**

The Workshop was held in the ASEAN spirit, and was very fruitful. The Meeting considered and adopted the Report of the Regional Notification Workshop. The participants also agreed to submit the following documents which were finalized during the Workshop for consideration and adoption by the ASEAN Cosmetic Committee at the next meeting to be held in June 2006 in Cambodia:

- Final Notification Template
- Guidance Document for Notification
- FAQs on Product Notification

**Acknowledgement:**

The delegates participating in the Workshop expressed their appreciation to the PTB for their kind support in supporting the Workshop.